

To MCWW DHJ JNM MJWW
From PMS
Date 10 October 1972
Subject

*Booker Prize
1972*

BOOKER INTERNAL MEMORANDUM

I attach herewith details of the arrangements for the 1972 Booker Prize-Giving Dinner.

Invitations for this will be going out next week following the publication of the short list, which is expected to be decided next Tuesday, 17 October.

PMS

Peter Smith

Thursday

BOOKER PRIZE-GIVING DINNER 1972

1. The prize-giving dinner will take place in the Pompadour Room of the Café Royal on Wednesday 23 November at 7.00 pm for 7.30 pm. The guests will be seated at round tables of eight each. A table plan and place cards will be arranged.

2. The programme for the evening will be:

- 7.00 pm Reception
- 7.30 pm Dinner
- 9.00 pm Speeches
(Mr Rayner Unwin
Mr Roy Jenkins MP)
- 9.30 (approx) Presentation of 1972 Booker Prize
- 9.35 pm Further speeches
(Prize winner
Chairman of judges
Mr W M Robson)
- 10.00 (approx) Close of evening

3. The guest of honour, who will both speak and present the Prize, is the Rt Hon Roy Jenkins, MP.

4. A guest list will be agreed in the next few weeks with the prize committee and the invitations will be sent out at the time of the short list announcement in the last half of October.

5. The cost for the evening will be:
£ (per head)

| | |
|---------------------|-------------|
| Cocktails | 0.80 |
| Dinner | 3.60 |
| Wine (½ Bottle) | 1.10 |
| Liqueur (one) | 0.30 |
| | <u>5.80</u> |
| 12½% Service Charge | 0.72 |
| | <u>6.52</u> |
| | |
| Toastmaster | 0.10 |
| Printing | 0.10 |
| Flowers | <u>0.08</u> |

£6.80

Invitation cards £51.55 ✓

On the basis of the 100 people attending, the total cost will be £731.55.

10 October 1972