

FROM: JNM

TO: CWT
JNWH
RDN

Date: 29th May, 1969.

Booker Prize
Allocation of Expenses

After discussion with Richard Hayller, it was decided that the following expenses should be paid for by the Charitable Trust.

1. Any expenses to do with judging, e.g. the judges fees, any out of pocket expenses to do with meals and travelling done by the judges.
2. Anything to do with the creation of the Booker symbol insofar as it applies to making the symbols to give away at prize-givings.
3. Out of pocket expenses incurred by Jill Mortimer in administering the prize, e.g. postage etc.

All other expenses should be paid for by Bookers. This would include all the printing expenses of the two prize posters and book band and window streamer; the cost of the cheap statues for use in promotional purposes; all expenses to do with the party for the prize-giving and the press conference.

As a result of this ruling, some expenses have been charged to the wrong centre and, in fact, the Trust has paid certain expenses which it should not have done. Would CCB and RDN make sure that the entries are re-entered rightly and the money transferred back to the Trust.

Richard Hayller says that he has been rather strict in his definition of the first year because he wants to make sure that there is no problem about the Trust being liable for tax during the first year. He reckons that we may be able to relax a little more in future years. He also reckons that the other expense should be allowable in the normal way as the business expense in Booker McConnell.