

17 August 1971

Philip Toynbee, Esq.

Dear Mr. Toynbee,

The tentative dates for the meetings of the judges are the 14th and the 28th September. I ~~hope~~ they will be convenient for you. The meeting on the 14th will be to sift the books down to approximately ten and then on the 28th to determine the short-list and a winner. Both meetings are scheduled to start at 12:30 pm. and as soon as they are completely definite I will confirm them with you and tell you where they are to be held. If these dates are not convenient please let me know immediately (I do realize that at this moment you are still on holiday) as coordination, particularly with Saul Bellow in the U.S. is a bit of a problem.

John Gross, as chairman, has asked me to enclose to all the judges another check list of all the books entered for the Prize which must be returned to me by the end of August. This is terribly important as all the books each judge recommends for special consideration must have been read and may possibly need to be reread by all before the first meeting in September. In your case he realizes that you will probably not be able to read all the submissions by this time, but would appreciate any comments you have, particularly the books you feel should be strongly recommended. I will advise you as to the other judges consideration as soon as I have received all the lists.

Best wishes.

Yours sincerely,