Library

FINANCIAL CODE AUTHORISATION FORM

To accompany Interlibrary Loan requests submitted via the Library Catalogue

<u>Financial code authorisation</u> – you must have authorisation from your authorised budget holder before submitting an inter-library loan request.

Financial code:
Authorised budget holder's signature:
Request for the following interlibrary loan:
Book or Journal title:
Year, Vol., Part number and pages:
Date of request:
Your Name:
Borrower Number: Faculty/Directorate:

Please complete this form and send a printed and signed copy to the Interlibrary Loans Office, Oxford Brookes University Library, Gipsy Lane, Headington, Oxford, OX3 0BP as soon as possible.

Note: If you are based at Harcourt Hill campus, please send the form to Interlibrary loans, The Library, Harcourt Hill Campus, Oxford Brookes University, OX2 9AT

