

OXFORD  
**BROOKES**  
UNIVERSITY



institute of  
public care

# Certificate of Credit in Commissioning and Purchasing for Public Care

**ZH51/PGASSO**

# Certificate of Credit in Commissioning and Purchasing for Public Care

- Accredited by Oxford Brookes University
- Awarded a Certificate of Credit worth 20 CATS credits at postgraduate M level
- Enrolment with Oxford Brookes University
- Additional cost
- Additional input, self study, an assessed work-based project
- Entry criteria apply
- Access to IPC's Alumni Network

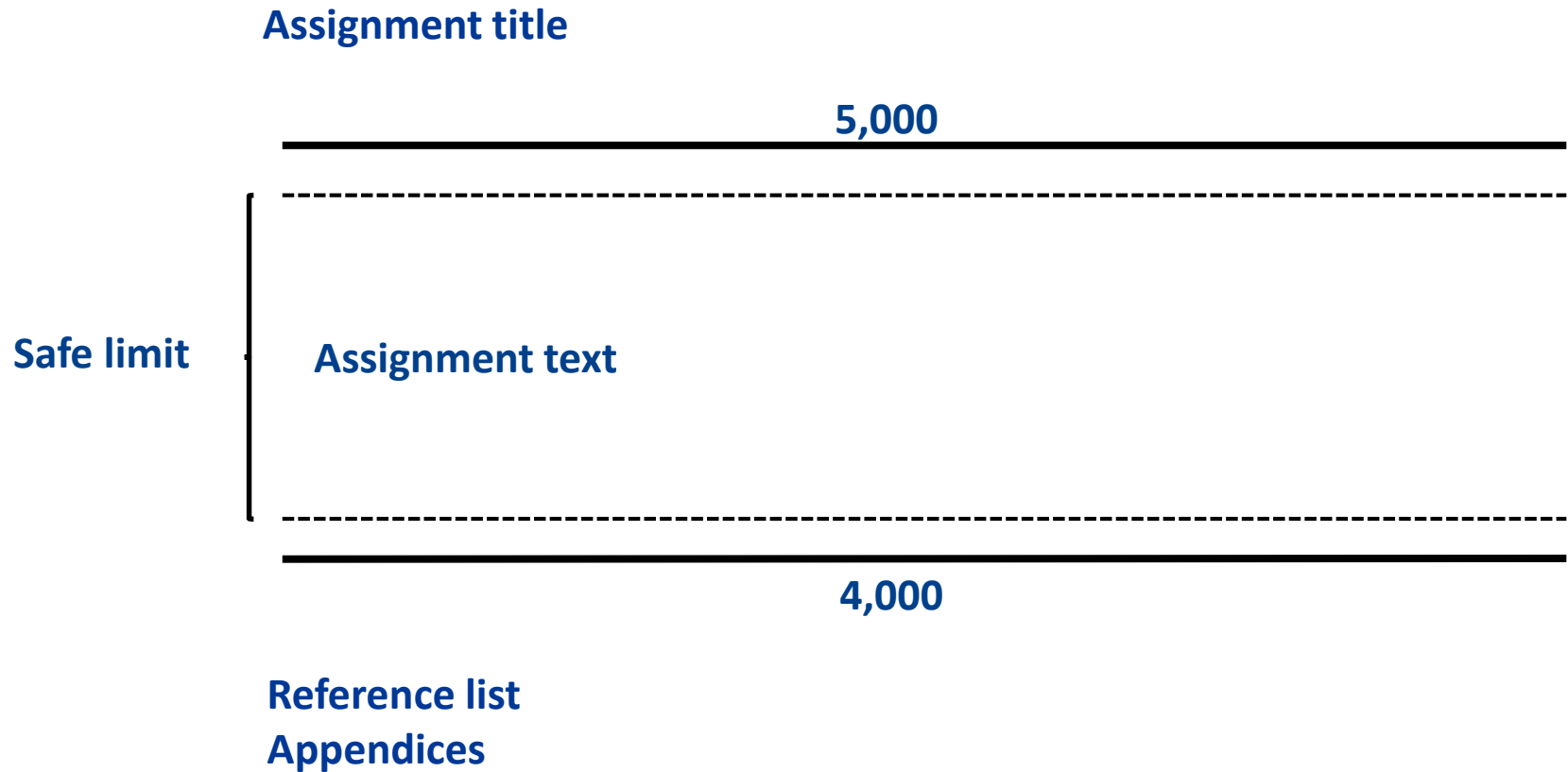
# Assignment task

Submit a written assignment which explains and reflects upon a commissioning or purchasing project that you have undertaken. The rationale for the work must be clearly set out in the context of national policy and best practice, and draws on a critical analysis of the current commissioning and purchasing arrangements in your local organisation or service.

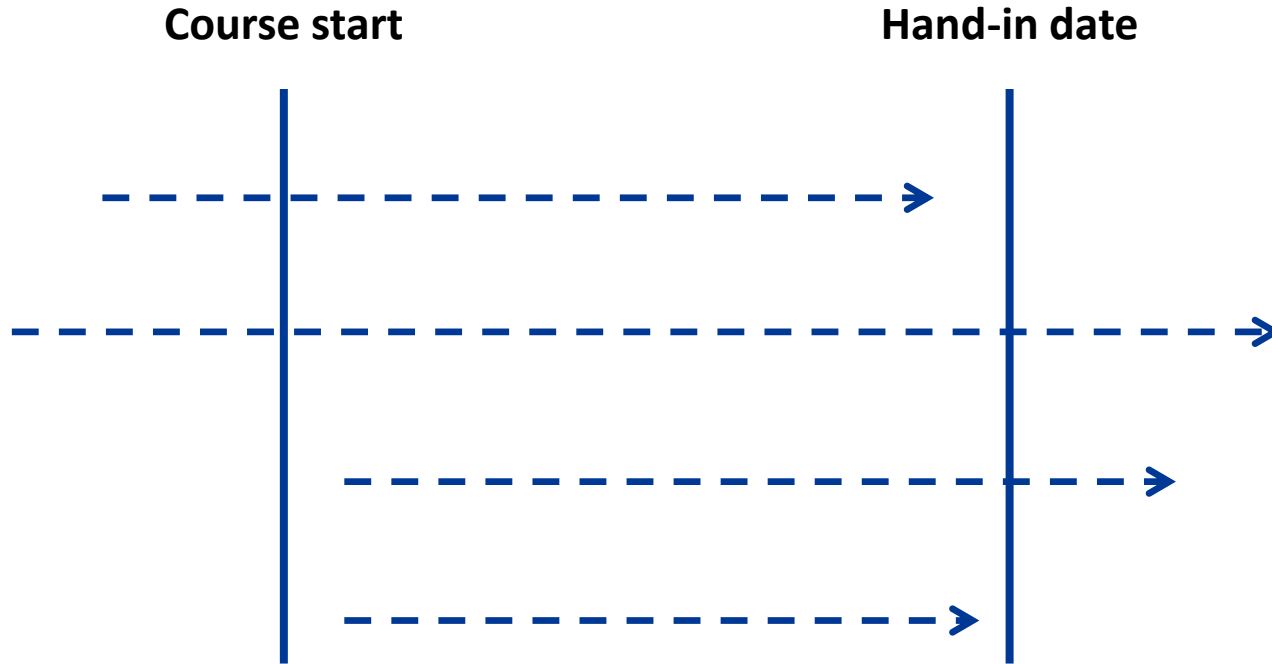
Supporting information will be expected that gives evidence of the project activities and implementation of good commissioning or purchasing practice. The project must have been accepted by your line manager as appropriate to the needs of your organisation, and have been undertaken during the course.

Minimum of 4,000 words and a maximum of 5,000 words.

# Word limits



# Project and assignment timescales



# Example projects

- Development of a commissioning strategy
- A review of contract monitoring and development of a reviewing framework
- A risk assessment and option appraisal for a poorly performing service
- Development of a service specification
- An investigation into swifter tendering options and development of an approved provider list
- Remodelling a service to achieve better outcomes
- Joint commissioning of a community service

# Background reading

Certificate in Commissioning and Purchasing for Public Care – reading list

<https://brookes.rl.talis.com/lists/FF3E5A61-C16C-F495-893F-C16AA66602BB.html>



# If you decide to accredit

- Enrol with OBU
- Assignment support sessions:
  - details of the assignment task (expanding on the information in the student handbook)
  - anonymised real assignments
  - academic support
  - discussions of project proposals

PLUS

- Follow-up individual virtual tutorials



# Accreditation: Considerations

It is:

- A one-off opportunity to apply learning and reflect in a structured and supportive environment
- A recognised and valued qualification

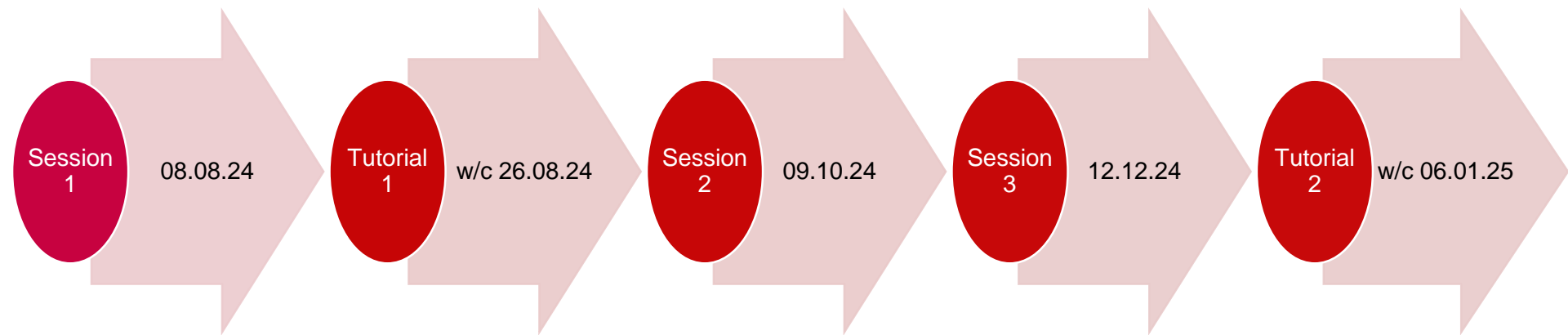
It requires:

- Line management support
- Significant reading and research
- A substantial stand-alone project
- A 5,000 word assignment

Remember:

- Lots of support
- Nearly everyone passes

# Assignment support process



# IPC Commissioning Course Alumni Network

**Bringing a community of commissioners together from across the country to share advice, good practice and support**

A free and exclusive offer to any student with accreditation via:

- Regular online / virtual workshops
- Exciting face to face events – such as commissioning conferences
- Access to an online Forum

## Alumni Network



We offer consultancy, training, evaluation and applied research to central and local government, the health sector, charities, and commercial organisations. Our aim is to improve the health and wellbeing of citizens and communities.

# Key dates

## Assignment support

- Session 1: 08 August 2024
- Tutorial 1: w/c 26 August 2024
- Session 2: 09 October 2024
- Session 3: 12 December 2024
- Tutorial 2: w/c 06 January 2025

Submission deadline: **03 February 2025**

# Submission deadline

- Work must be handed in by the set deadline
- Deadlines can only be extended in very exceptional circumstances, with applications being made in writing, in advance of the submission, on the appropriate form, with supporting evidence
- See information on Exceptional Circumstances in student handbook or Moodle

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# Contact us



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