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| Participative Process Reviews |
| Session 5 | Design proposal for a new process | Ver: 08 Jul 2015 |





**Post workshop**

Following on from your workshop day, assign a member of the team to transform your paper and post-it version onto a process mapping software application.

Two applications which are widely used are Lucidchart and Microsoft Visio

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|  https://lh6.googleusercontent.com/-M80IpJV3WcQ/AAAAAAAAAAI/AAAAAAAAAcI/rqEg8x8LBHs/s120-c/photo.jpg **Lucid**chart Microsoft Visio 2010 Standard |

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| **Lucid**chart |

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| https://lh6.googleusercontent.com/-M80IpJV3WcQ/AAAAAAAAAAI/AAAAAAAAAcI/rqEg8x8LBHs/s120-c/photo.jpg **Lucid**chart  |  |

Lucidchart provides the easy to use flowchart software to help you communicate visually.

For quick overview summary go to [**https://www.youtube.com/watch?v=aRB\_UfNmrrU**](https://www.youtube.com/watch?v=aRB_UfNmrrU)

For further information on Lucidchart go to <https://www.lucidchart.com/>

It is designed to work efficiently with google docs (also available on ipads)

If using Google drive select the create button and go to connect more apps

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|  |  |  |  | **Connect more apps**  | **In the search Apps box type** Lucidchart |

Lucidchart provide free accounts for single users

Once you are signed up for your free limited account you may wish to **"get the free educational upgrade"** by going to the account settings and selecting the upgrade button.

For even more functionality you can apply to Lucidchart for an educator or faculty account

[**http://support.lucidchart.com/entries/21648284-Request-an-Educator-or-Faculty-account**](http://support.lucidchart.com/entries/21648284-Request-an-Educator-or-Faculty-account)

Lucidchart says *“We love working with educators and faculty members, since we see Lucidchart as the perfect solution to diagramming needs in the classroom.”*

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| **Microsoft Visio**  |

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|  Microsoft Visio 2010 Standard |  |

**Obtaining a user licence for VISIO**

Most Universities have special licensing arrangements for Microsoft products.

Please liaise with your ICT department or equivalent.