

Booker Prize

From PMS

To JNM

Date 14 October, 1971

BOOKER PRIZE GIVING

I have now confirmed most of the arrangements for the prize giving dinner at the Cafe Royal and advise as follows:

1. The prize giving will take place on Thursday 25 November at 8.00 pm for 8.30 pm. This time has been arranged in order to ensure that any of our guests who are attending the Silver Pen Award cocktail party earlier in the evening will have time to get to the Cafe Royal.
2. The dinner will take place in the Pompadour Room of the Cafe Royal and the guests will be seated at round tables, of eight each. A table plan and place cards will be arranged.
3. The menu agreed with the Cafe Royal is as follows:

Coquilles St Jacques (wine: Pouilly Fuisse)

Salle d'Agneau Vote - served with appropriate
vegetables
(wine: Gevrey Chambertin)

Comice au Tia Maria with
Torta Zabaglione semi-freddo

Cheese

Coffee - Liqueurs

Continued...

4. The programme for the evening will be as follows:

8.00 - 8.30 Reception
8.30 -10.00 Dinner
10.00-10.20 Speech
10.20-10.30 Presentation Booker Prize
10.30-11.00 Further speeches
11.00 approximately Close of evening

5. Arrangements are in hand to obtain either Samuel Beckett or Roy Jenkins as our guest speaker.

6. The cost for the evening is as follows:

Cocktails	£0.75
Dinner	£3.50
Wine	£1.00
Liqueur	£0.30

£5.55

12½% £0.69

£6.24

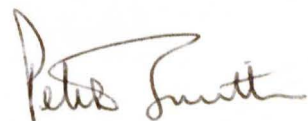
Toastmaster	£0.10
Flowers	£0.08
Printing	£0.10

£6.52

Invitation cards £20

On the basis of 100 people attending the total cost will be £672 as against a budget allowance of £750.

7. A guest list has been agreed with Marilyn Edwards and is being circulated to all members of the prize committee for their final agreement and the invitations will be sent out during next week.



PMS