

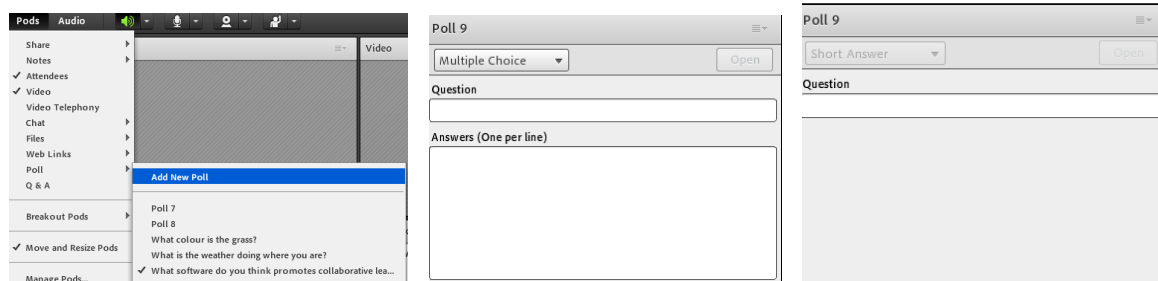
The Poll pod

The poll pod enables you to ask a question and to gather, view and track participant feedback. You can only ask one question per poll so during an Adobe Connect session you will probably need to use several different polls. We recommend setting these up beforehand so that they can be added quickly to the session and do not disrupt its flow.

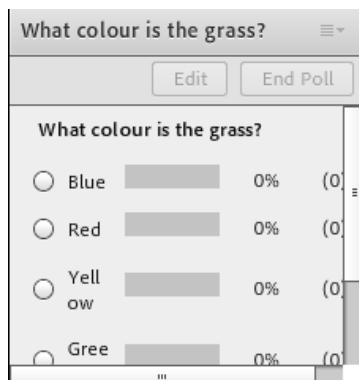
You can use the poll pod to ask multiple choice, multiple answer and short answer questions.

Please be aware that if you are accessing the room on a non-flash enabled mobile device you will have limited access to the poll pod.

Hosts can set up a new poll by clicking on **Pods>Poll>Add New Poll**. By default a blank multiple choice poll will appear. Participants can set up a new poll from the poll **Options** menu providing there is an active poll already in the room.



Choose your question type from the drop down menu at the top left of the pod. The **Multiple Choice** and **Multiple Answers** interface look the same with a text box for the **Question** and one for the **Answers**. You should add your answer options one per line. Participants will be presented with radio buttons next to their answer options. The **Short Answer** interface just has a text box for your **Question**. Participants will be presented with a text box where they can type their answer.



Hosts and presenters will be able to edit the poll on the fly by clicking the **Edit** button as well as stopping participants from answering the question by clicking **End Poll**. Simply click on the **Reopen** button to make it available again.

As the host (or presenter) you will be able to see the answers as they come in. If you want to make these available to the participants you will need to tick the **Broadcast results** checkbox at the bottom of the pod (usually under the question options).

The results from the multiple choice and multiple answer questions will be displayed in simple chart format with either the percentage of responses, number of responses or both shown alongside. You can choose the format of the answers from the **Options** menu by clicking **Results Format**. The short answer responses will simply be listed under the question.

Hosts and presenters can also see who answered what question and how by choosing **View Votes** from the **Options** menu. Presenters will also see a **View Votes** button at the top of the poll pod.

The **Options** menu for the poll pod will also allow you to:

- **Hide** or **Maximise** the pod.
- **Clear All Answers.**
- Choose a **New Poll.**
- **Select** [a different] **Poll.**
- **Edit** the poll.
- Gain specific **Help** on using the poll pod.