

## External Borrower Scheme Application Form

- Please complete and bring the form to the Library during Staffed Service hours with a passport sized photograph, proof of identity and of address (eg. driving licence, utility bill). Proof of eligibility for membership (as shown on the application form) should be provided and (where applicable) your payment.
- Keep your card safe and note that a charge of £10.00 is made for replacement cards.

	<b>Student in UK higher education</b>	Annual fee £90 <input type="checkbox"/> 6 month fee £45 <input type="checkbox"/> Please provide proof of status
	<b>Student on placement</b>	Free membership. Please attach a letter from your home institution verifying your status
	<b>Oxford Brookes Alumnus / Brookes Society (former staff)</b>	Annual fee £50 <input type="checkbox"/> ID number or Brookes Society ID number
	<b>Brookes Society (retired staff)</b>	Free membership Please provide Brookes Society ID number

Name in full (Prof/Dr/Ms/Mrs/Miss/Mr) \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Tel. No. \_\_\_\_\_ Email address: \_\_\_\_\_

**Please give your** Home institution: \_\_\_\_\_ **or your** Alumni ID no. \_\_\_\_\_  
Brookes Society ID no. \_\_\_\_\_

**Please enclose the relevant membership fee where applicable. Cheques should be made payable to: Oxford Brookes University.**

### Declaration:

I wish to apply for external membership of Oxford Brookes University Library. I understand that access to services is granted for education, research or private study purposes only. I agree to abide by the Library's regulations. I understand that membership is discretionary and that Library staff reserve the right to refuse applications for membership without redress and to withdraw services where members are in breach of regulations.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### STAFF USE:

Fee paid	Replacement card fee (£10) paid	Receipt issued
Borrower ID number		Date issued
Expiry date	Replacements	