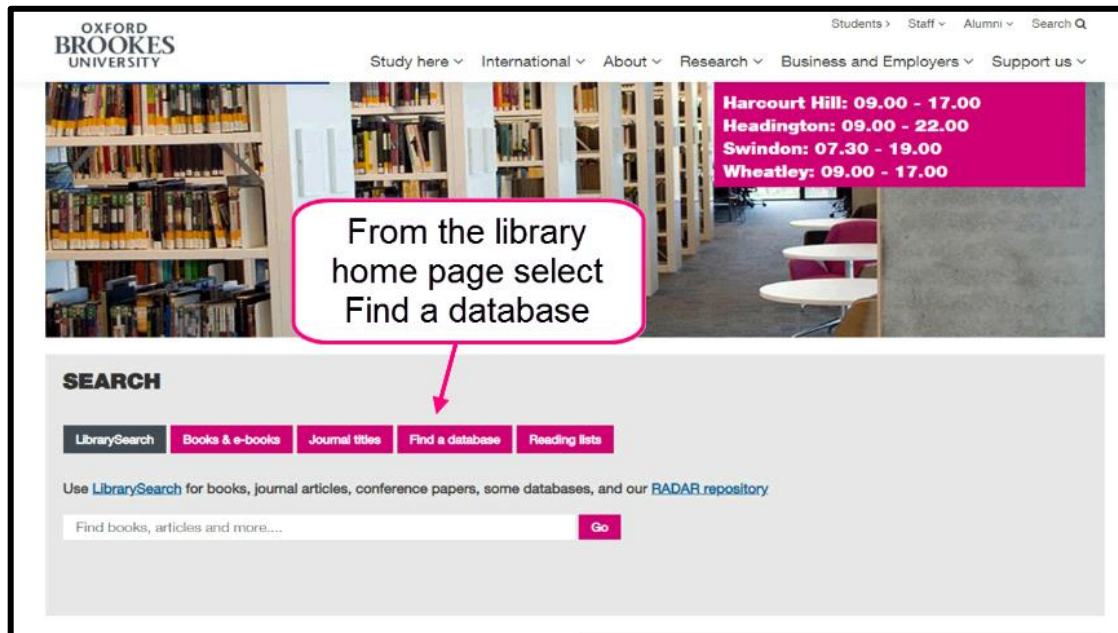


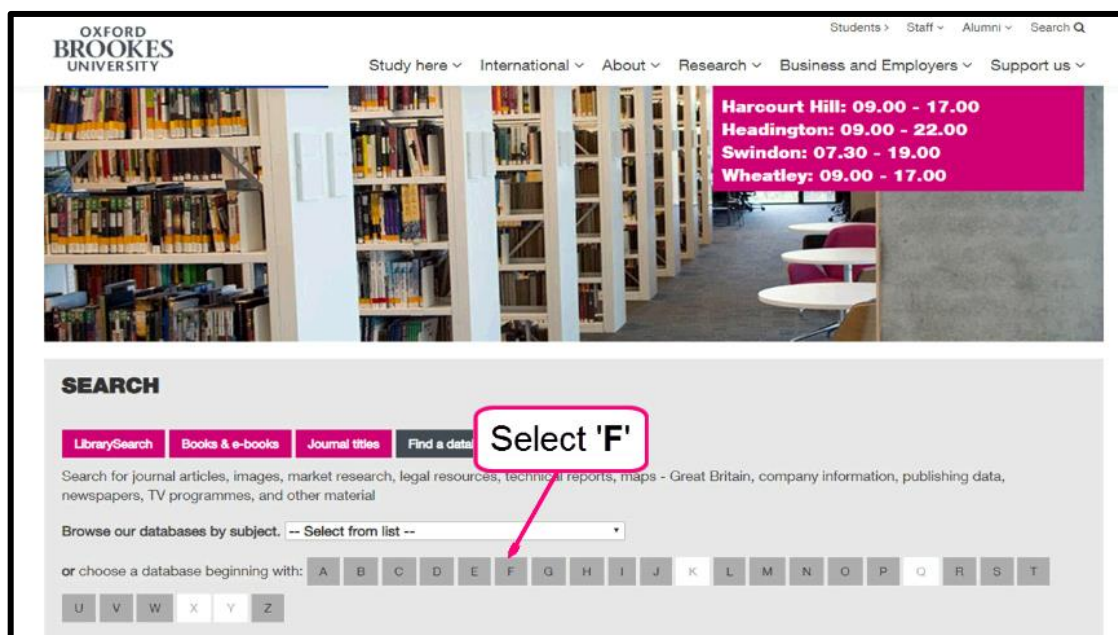
How to find a known article from the Financial Times in **Factiva**

Connect to **Factiva** through our moodle database course, [Library Information Sources for Business Students](#) or via our [Business, Marketing and Economics](#) library home page. If you are not already logged in, you will be asked to enter your Brookes username and password.

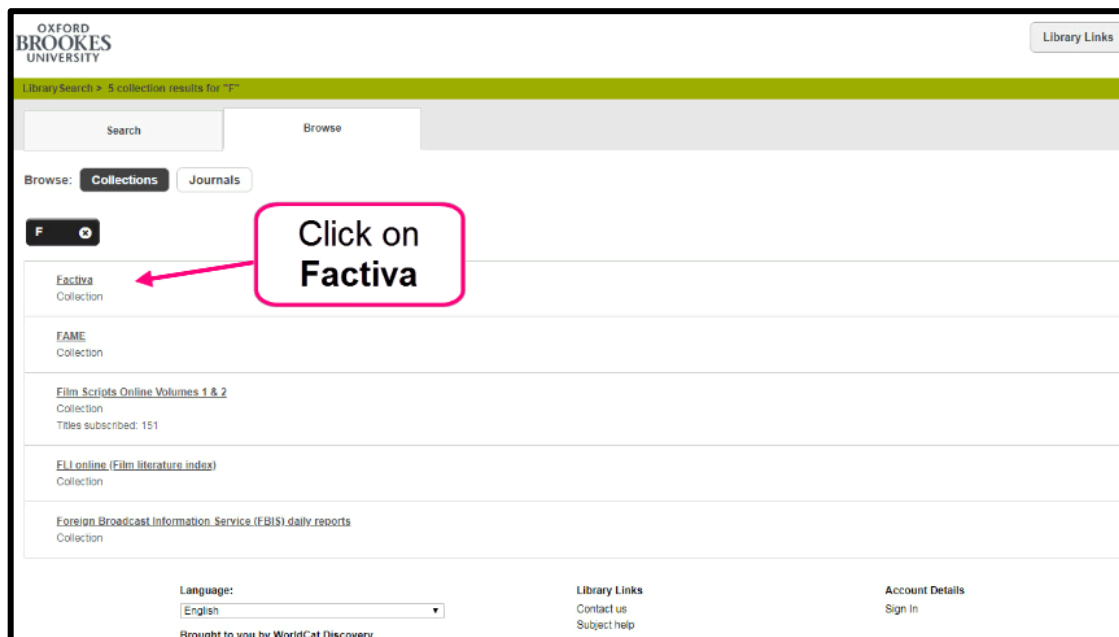
1. From the library home page click on the **Find a database** tab.



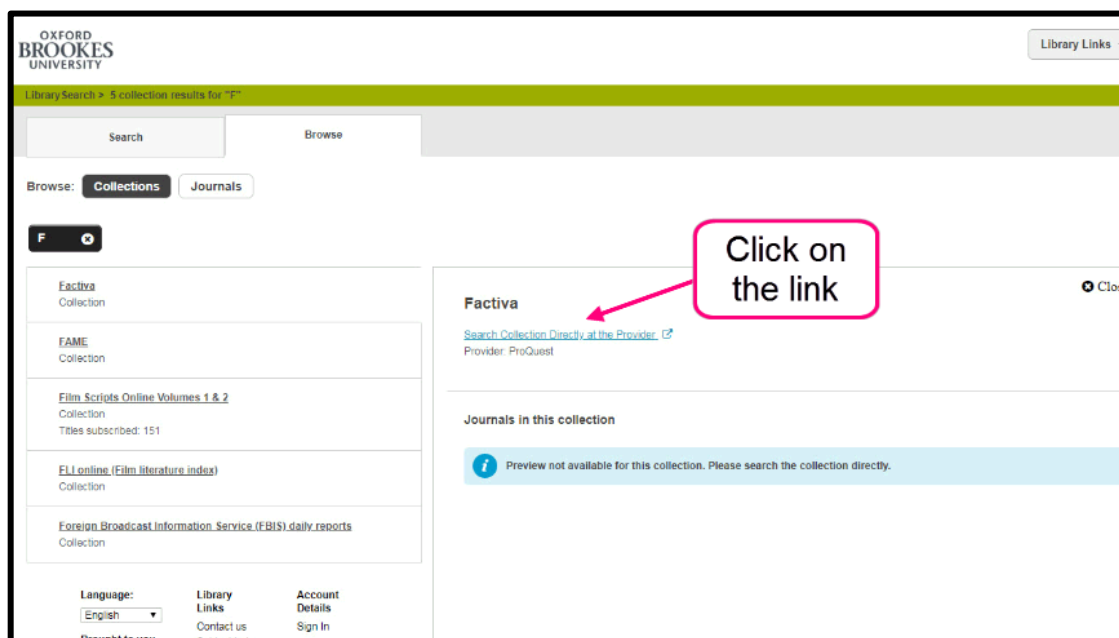
2. Select 'F'.



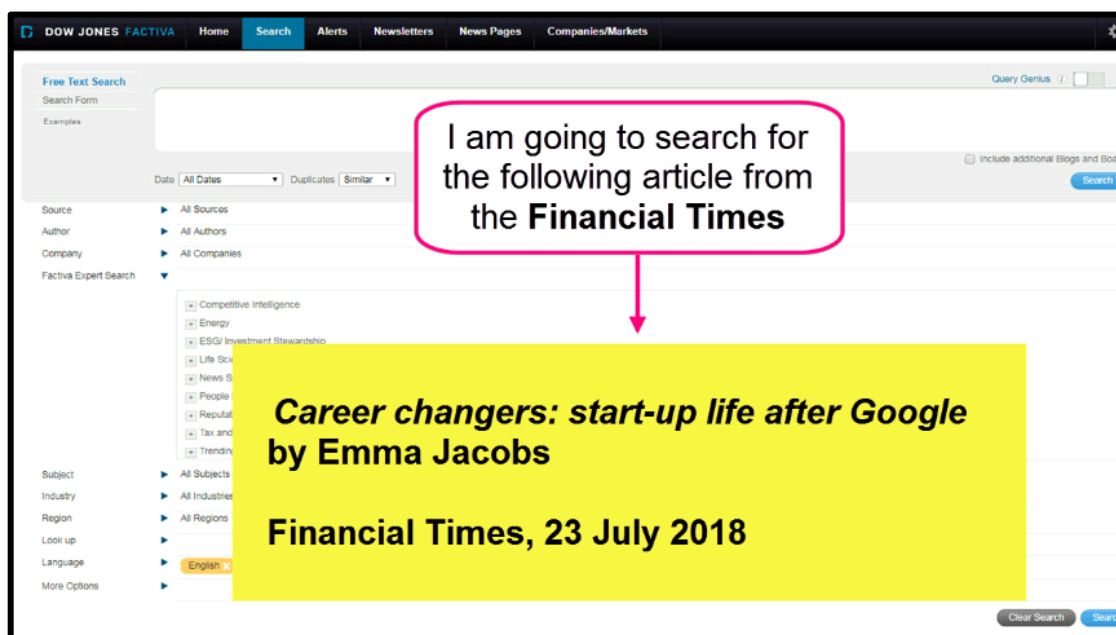
3. Click on **Factiva**.



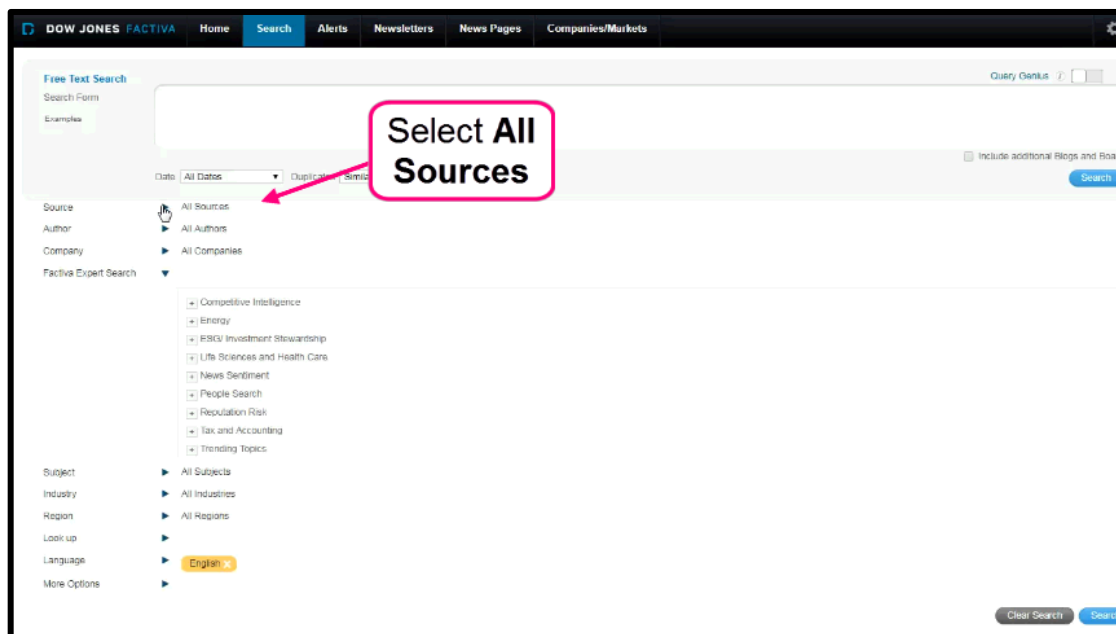
4. Click on the link.



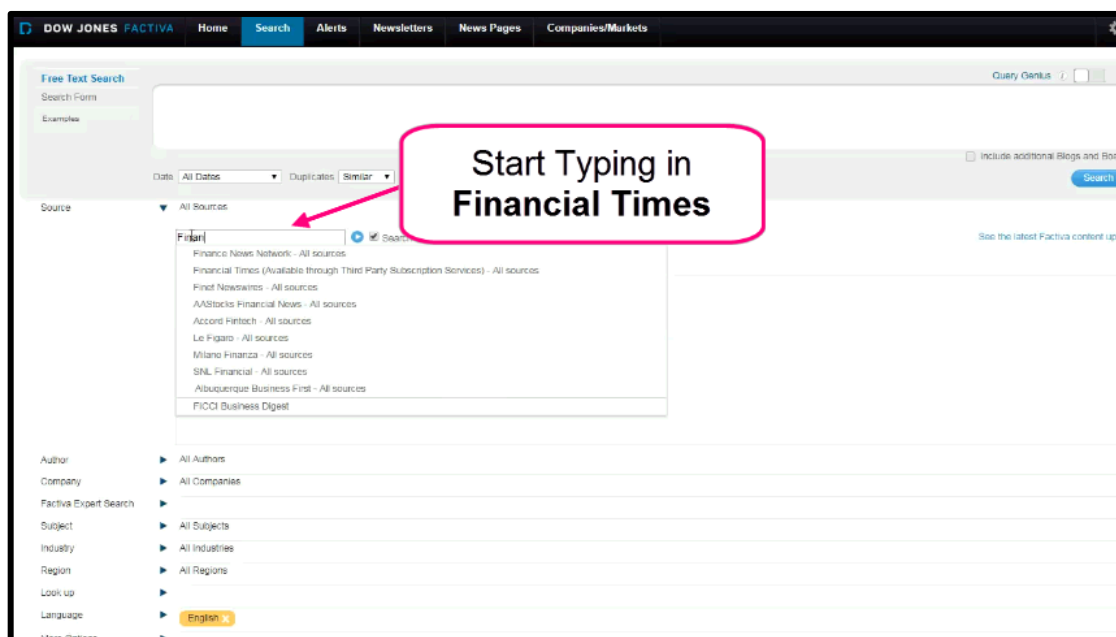
5. I am going to search for an article from the **Financial Times**: *Career changers: start-up life after Google* by Emma Jacobs.



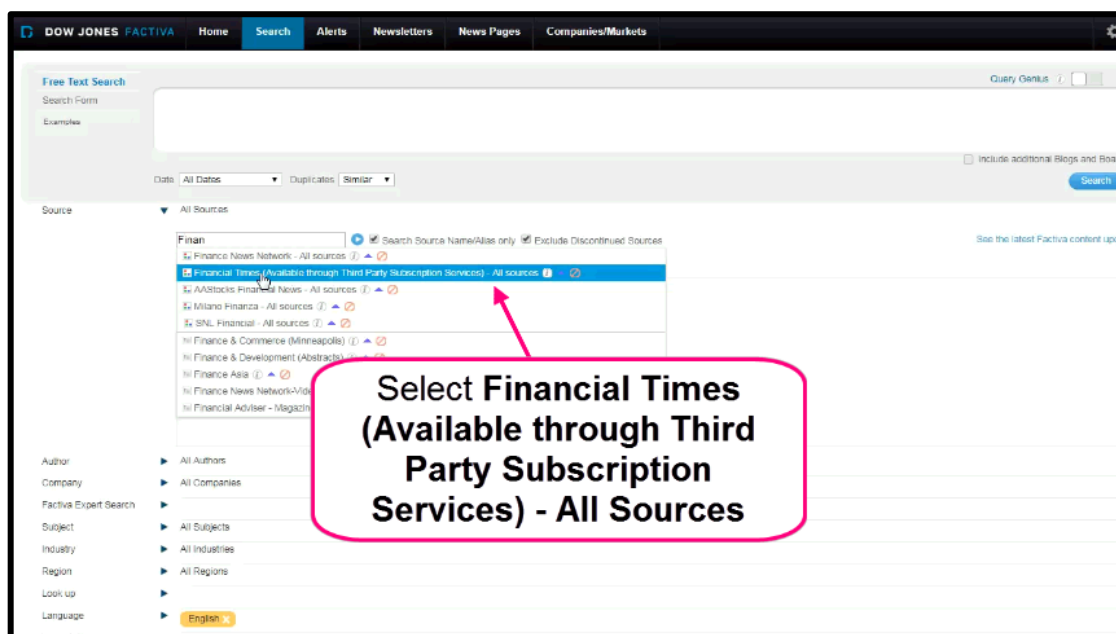
6. Select **All Sources**.



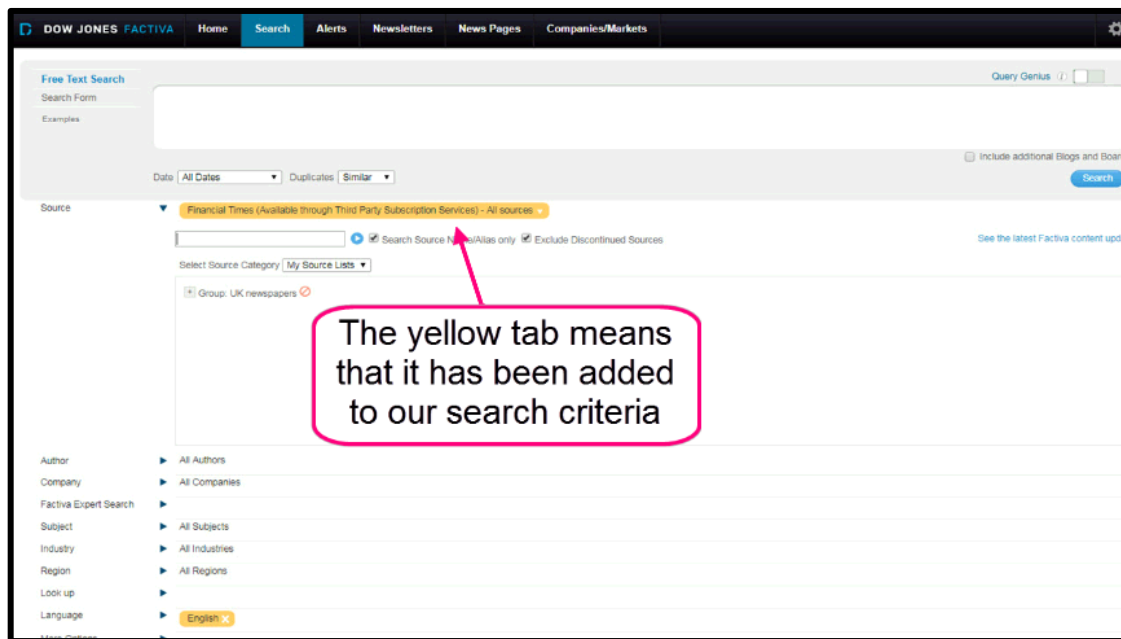
7. Start typing Financial Times in the **All Sources** search box.



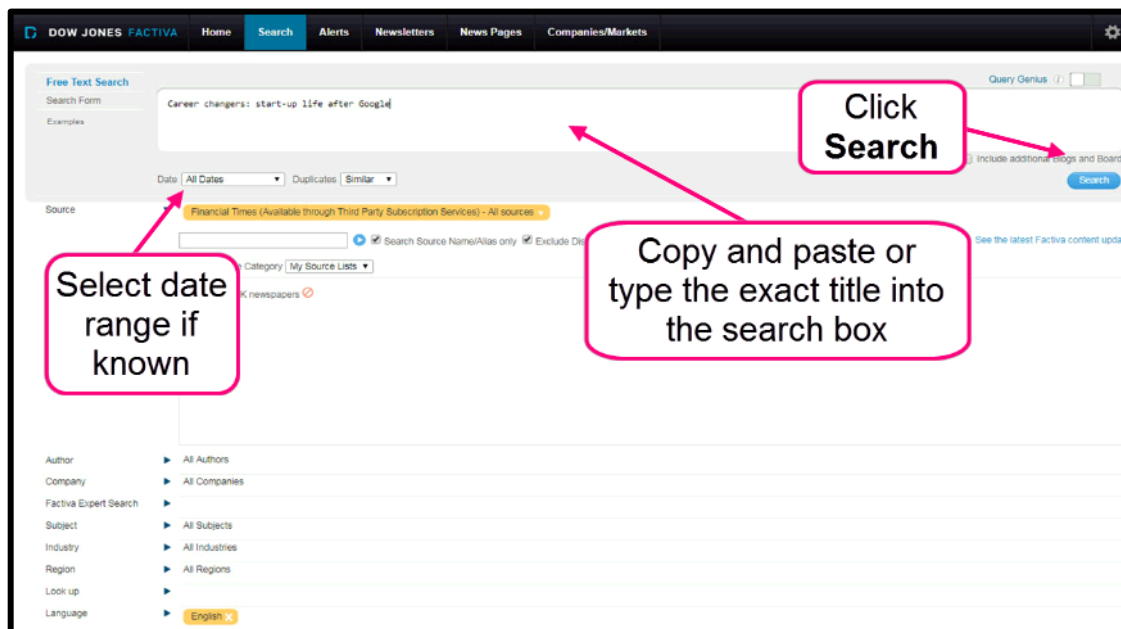
8. Select **Financial Times (Available through Third Party Subscription Services) – All Sources**.



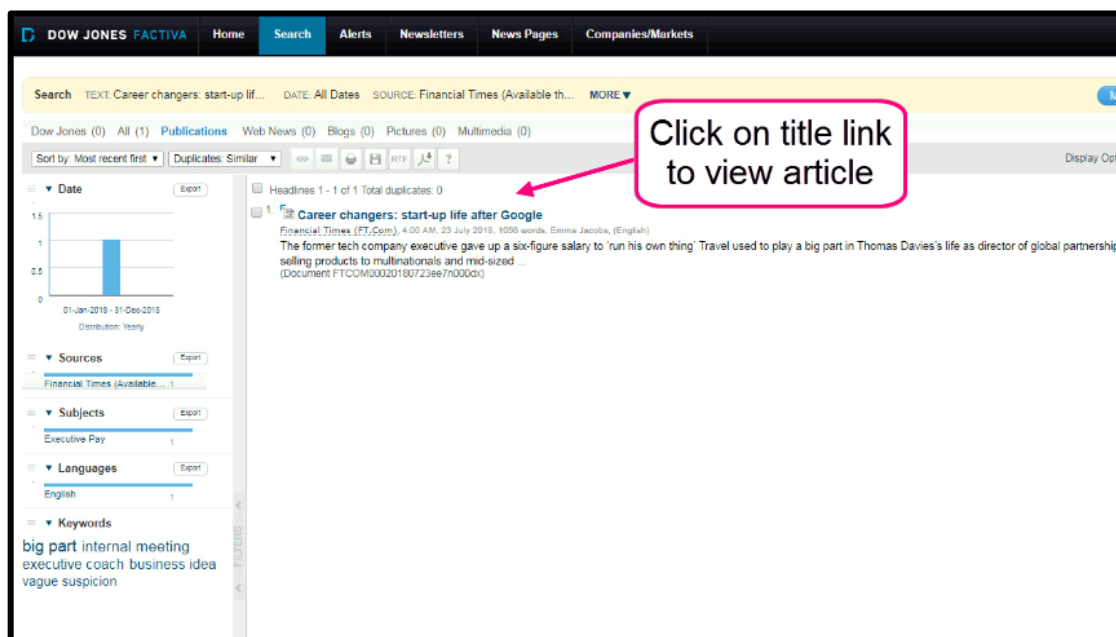
9. The yellow tab means that it has been added to our search criteria.



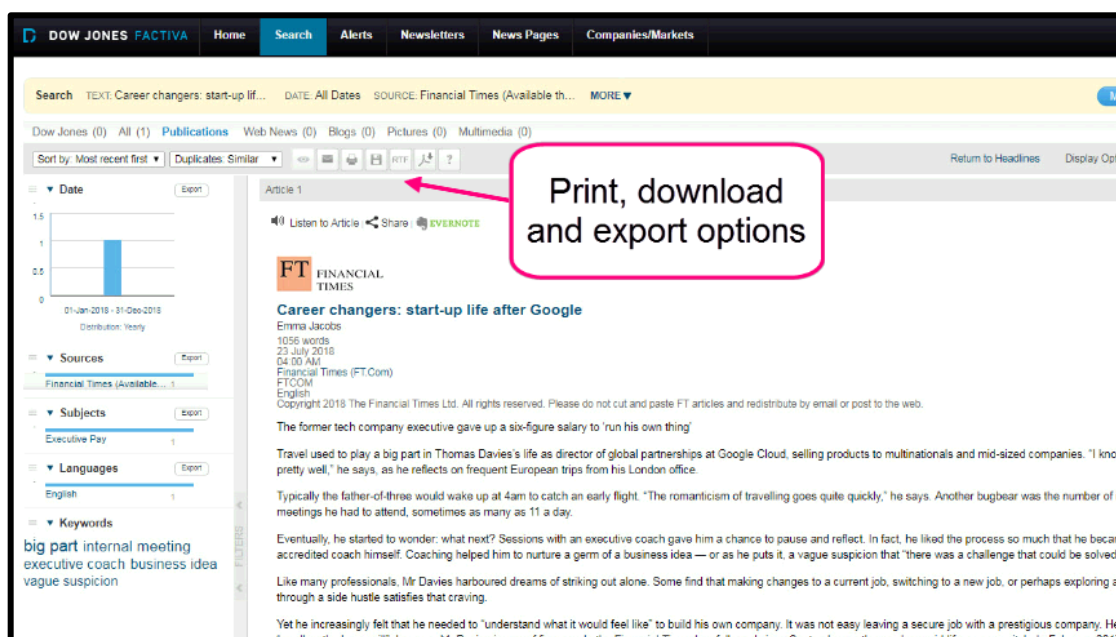
10. Select date range if known. Copy and paste or type the exact title into the search box and click **Search**.



11. Click on the article link.



12. Print, download and export options.



If you need further help using **Factiva** please contact the business librarians at businesslibrarians@brookes.ac.uk or on 01865 485851. Alternatively, please feel free to drop in and speak to us.