Certificate of Credit in Commissioning and Purchasing for Public Care

Assignment Support:

Session 2

Today's session…

- Checking in
- Assignment support process
- Task and assessment criteria – recap
- Your commissioning project

Checking in…

What's been happening since we last met?

The IPC Commissioning Cycle

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Assignment support process

Assignment support process

Key dates

- Assignment support
- Session 1:
- Tutorial 1:
- Session 2:
- Session 3:
- Tutorial 2:

- Submission deadline:

Assessment criteria

Assignment task

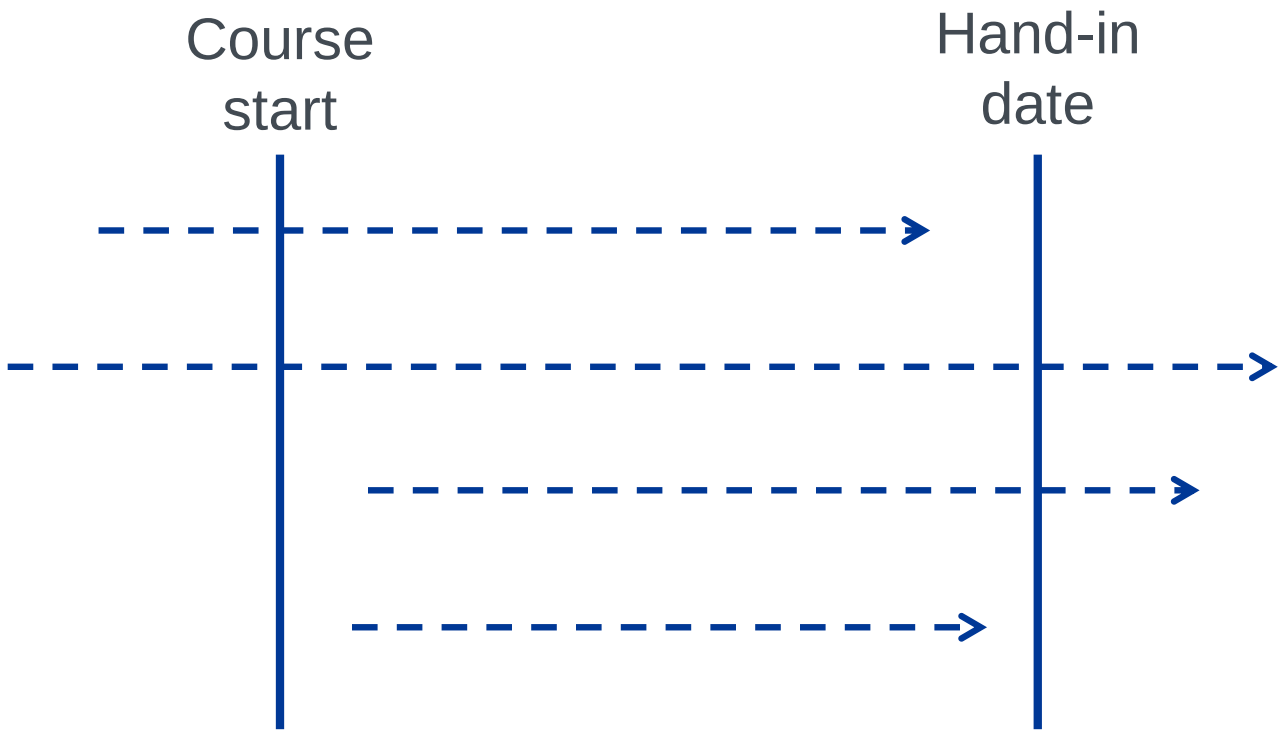
Submit a written assignment which explains and reflects upon a commissioning or purchasing project that you have undertaken. The rationale for the work must be clearly set out in the context of national policy, best practice, and draws on a critical analysis of the relevant current commissioning and purchasing arrangements in your local organisation or service.

Supporting information will be expected that gives evidence of the project activities. The project must have been accepted by your line manager as appropriate to the needs of your organisation, and have been undertaken during the course.

Minimum of 4,000 words and a maximum of 5,000 words.

Work will be assessed using the assignment template.

Project and assignment timescales



Assessment criteria

a) Provide a rationale for the development of the project, drawing on a critical understanding of commissioning and purchasing good practice and national guidance	**20%**
b) Demonstrate appropriate commissioning or purchasing practice	**20%**
c) Critically evaluate the effectiveness of the activities undertaken and their impact on commissioning or purchasing practice within your service and/or organisation	**20%**
d) Provide a reflective commentary that demonstrates personal development and learning	**20%**
e) Present your work clearly	**10%**
f) Demonstrate good academic practice applicable to the work-based project	**10%**

Grades and marking

- The assessment will be graded:
  - Fail 0-29%
  - Refer 30-49%
  - Pass 50-59%
  - Merit 60-69%
  - Distinction 70% or above

You can resubmit an assignment once more if you do not pass on the first attempt – maximum grade for resubmission 50%

Planning and writing your assignment

Some resources

Brookes library

https://www.brookes.ac.uk/library/collections

Certificate of Credit in Commissioning and Purchasing for Public Care - reading list

https://brookes.rl.talis.com/lists/FF3E5A61-C16C-F495-893F-C16AA66602BB.html

Assignment Planning and Writing

Brookes Centre for Academic Development

https://www.brookes.ac.uk/students/academic-development/online-resources/

Centre for Academic Development

OXFORD BROOKES UNIVERSITY

www.brookes.ac.uk/students/academic-development/

Email:
academicdev@brookes.ac.uk

Phone:
01865 484406

Twitter:
@BrookesAcDev

Online study skills tutorials

Email to book a 40 min one-to-one session on topics such as critical thinking, referencing, planning, structuring, maths and stats…

Daily drop-ins

Drop-in via Zoom from 12 -1pm Mon-Thurs. No need to book. Ideal for quick questions.

A-Z online study resources

The best academic resources on key skills for you to access when it suits you.

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Online Resources

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Your Commissioning Project

Project outline

Work-based Assignment Project Outline

Name	
Organisation	

This proforma is intended to help you and your line manager agree the focus of your project and for this to then be shared with your academic adviser ensuring all the assessment criteria will be satisfied.

Under each of the headings below note briefly (bullet points will do) what information you intend to include/cover. Please bring this and the assignment template and grading matrix to your support meeting for discussion along with a copy of your self-assessment from day 1 of the course.

Project outline	Information to include/cover – be as specific as possible
Project title Give your project a title	
What are you thinking about doing for your project and why? Notes: • Be clear as to the purpose/rationale for doing the project. Why is it necessary? • What national guidance or best practice is driving this work? • How has analysis of your current commissioning and purchasing arrangements informed the rationale? • What is your role going to be within the project? • What is the good practice you are going to bring to this project? And how does this link with theory? • What might go wrong? Explain any difficulties you foresee in carrying out the project and how they might be overcome.	

The commissioning dimension

Your project needs to:

- Be relevant and appropriate to your organisational needs
- Show the application of good commissioning practice

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Your project

- How’s it progressing?
- Tutor learning groups

Share your experiences…

- How's it going?
- What types of project activities are you undertaking?
- Background research/best practice to inform direction of project and project activities?
- What online tools/techniques are you utilising to engage stakeholders in the project?

Next steps…

Key dates

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- Tutorial 1:
- Session 2:
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- Submission deadline:

Contact us

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