Checklist for senior management

Senior management must be aware of the range of issues facing new students, especially with the increasing move towards part-time and full-time adult return to higher education, the emphasis on the importance of lifelong learning and the increase in numbers of International students. They should ensure that the deployment and use of technologies are to a consistent standard across the university, and that this provision takes into account the needs of the student body.

1. Is ICT embedded in such a way that a consistent quality of service can be provided for students and staff across the institution?

2. Do you provide help and support for students who bring their own laptop / PC?

3. Do you provide help for staff for the effective use of technology for teaching and learning, both to support face-to-face teaching and for the delivery of online courses?

4. Does ICT provide opportunities for staff (and students) to engage with students before arrival, and if so, are these being fully utilised by your staff?

5. Are the mechanisms in place to assess the ICT skills and information literacy of incoming students and provide appropriate and timely training in these areas?

6. Are there opportunities to disseminate examples of good practice?